

CONSTITUTION AND BYLAWS
OF THE VENTURA REGION CHAPTER
OF THE
INTERNATIONAL CODE COUNCIL

ARTICLE I

Name and Objectives

Section 1. This organization shall be known as Ventura Region Chapter of the International Code Council.

Section 2. The objectives of the organization are:

- (a) To place the public welfare above all other interests and to apply the special knowledge and skills of the Building Official to the benefit of all mankind.
- (b) To build up the prestige of the Building Official, to provide sufficient qualified personnel adequately compensated, to establish minimum standards of what a building department is and to secure adequate recognition and proper place in the administrative organization.
- (c) To investigate and discuss the principles underlying safety in construction, occupancy and location of buildings and related structures.
- (d) To develop, recommend and promote uniform regulations and legislation pertaining to building construction, and to encourage uniformity in zoning practice and code interpretation.
- (e) To develop, maintain and promote the adoption of the International Building Code and related documents, and to become active class A members of the International Code Council.
- (f) To advise and assist in administration of building laws and ordinances.
- (g) To promote and maintain "Home Rule" of building regulations on a local level.
- (h) To do all such things as are incidental to or desirable for the attainment of the above objectives.

ARTICLE II

Membership

Section 1. The membership shall be confined to those persons or organizations within classifications as set forth below that are paid up members in good standing:

- (a) Class A Governmental Member. Is an ICC Class A member designee.
- (b) Individual Chapter Member. An individual responsible for the enforcement or administration of laws related to building construction.
- (c) Chapter Professional Member. An individual or firm engaged in the practice of architecture, construction, engineering, inspection, research, education, testing or related activities.
- (d) Chapter Retired Member. Any former designated representative of a Class A member or any former retired individual member who is retired.
- (e) Chapter Honorary Member. Any not-for-profit organization or individual who supports the objectives of the Ventura Region Chapter of the International Code Council as outlined in Article 1, Section 2 of these Bylaws.

Section 1.1 A majority vote shall be required for a not-for-profit organization or an individual, to receive a Chapter Honorary Membership.

Section 2. Voting

(a) Except as described Article II Section 2. (b) all members, regardless of classification, shall be entitled to vote at any regular or special business meeting or as a committee member. Each member shall have one vote. All members may discuss matters, make and second motions. Except as otherwise provided by these Bylaws, any non-member may be appointed to a committee as a non-voting member.

(b) A majority of all voting members is required for expenditures exceeding One Thousand Dollars (\$1000).

Section 3. Dues

Dues for membership shall be as specified in Article VI.

ARTICLE III

Officers

Section 1. The officers shall be the President, Vice President/Treasurer and the Secretary, all of whom shall be either a Class A Governmental Member, an Individual Chapter Member, or a Chapter Professional Member at the time of their election to office.

Section 2. The President, Vice President/Treasurer, and Secretary shall be elected for a term of one year starting on January first of each year.

Section 3. A vacancy in the office of President shall be filled by the Vice President/Treasurer. A vacancy in the office of Vice President/Treasurer shall be filled by the Secretary. A vacancy in the office of Secretary shall be filled by a majority vote of the membership present at any regular meeting in accordance with Article II.

Section 4. If during the term of office an officer no longer qualifies as a Class A Governmental Member, Individual Chapter Member, or a Chapter Professional Member the officer will automatically be relieved from office and replaced in accordance with this Article.

Section 5. Officers who fail to perform to the satisfaction of the members, maybe removed by a two-thirds vote in accordance with article II. Removal shall be initiated and recommended by a petition signed by no less than (50%) of the voting members.

Section 6. The President shall be the Chief Executive Officer of the Chapter and shall preside at Chapter meetings and represent the Chapter as needed. The President shall have such other duties as may be assigned by these Bylaws.

The Vice President/Treasurer shall assume the duties of President upon his absence; in addition thereto, the Vice President/Treasurer shall keep all of the Chapter's financial records and shall determine the status of the major expense accounts and their relation to the fees, dues and other revenues of the Chapter. The Vice President/Treasurer shall keep the chapter's account records, make authorized bank deposits, write and sign checks for authorized disbursements, and shall render financial reports as required in Article VII.

The Secretary shall keep a book of minutes of all meetings of the chapter, and shall keep a membership roster showing member's names and current mailing addresses; shall give notice of all meetings to be held; shall keep the historical records of the chapter in a safe custody; and shall perform such other duties as my be assigned.

ARTICLE IV

Meetings

Regular meetings will be held monthly on a date and time and at a location to be determined by the Executive Board for the purpose of transacting such business as the organization may select. Special meetings may be held as and when deemed necessary by the President or the majority of the membership.

ARTICLE V

Amendments

Proposed amendments of this Constitution and bylaws may be submitted at any regular or special meeting provided that the proposed amendments or amendment shall be signed by five (5) members of the organization. The proposed amendments shall be discussed and all members notified that the amendments will be voted upon the next regular meeting. To be approved for final adoption, amendments shall receive a majority vote of 2/3 of the voting members.

ARTICLE VI

Dues

Annual membership dues may be established on a yearly basis by majority vote.

ARTICLE VII

Annual Reports

The Vice President/Treasurer shall render a financial report to the membership at the March, June, September, and November meeting.

ARTICLE VIII

Order of Business

Section 1. Parliamentary procedure shall be as defined in Roberts Rules of Order.

Section 2. The order of business this organization shall be as follows:

1. Call to order; Flag Salute
2. Roll call of officers.
3. Self introductions
4. Approval of Minutes of previous meeting.

5. Old business.
6. New business.
7. Announcements
8. Treasurer Report
9. Committee Reports

10. Program of special speakers.
11. Adjournment.

ARTICLE IX

Election of Officers

The President shall appoint a nomination committee by October first of each year. Recommendations shall be presented at the November meeting.

PASSED AND ADOPTED THIS 6th DAY OF JUNE, 2023

(Signed)

Tim Fisk
Chapter President

ATTEST:

I certify that the forgoing is a true and correct copy of the Bylaws of the Ventura Chapter of the International Conference of Building Officials passed and adopted this 6th day of June, 2023.

(Signed)

Matthew Godinez, P.E.
Chapter Secretary